

February 3, 2013

Dear Parents,

Welcome to St. Mary School. We are a school chartered by the State of Ohio to operate under the standards upheld in all schools operating under a state license.

The process for applying under Ed Choice sponsored by the State of Ohio is as follows:

1. Parents must fill our St. Mary Registration Form, EdChoice Application Forms, Parent Service Program Form, and submit a \$50.00 Registration fee (per child).
2. A parent/student interview may be held with the school principal at which time the child's academics, attendance and any other special needs required by the student will be discussed.
3. St. Mary's administration may contact the child's current school to discuss behavior, attendance, or social issues.
4. Students with special needs will be considered on an individual basis underscored by St. Mary's ability to provide the necessary services to ensure a quality education.
5. All students may be tested. The student's scores will be a factor in determining their admittance.
6. Upon completion of all the above, the principal will make a decision on the enrollment and notify the parents of that decision. Classroom size will be limited to 20 seats per classroom.

Sincerely,

Sue Sanders  
Principal